

Sandwell Home and Hospital Tuition Service

Whiteheath Education Centre

Referral form

Pupil`s name	
Date of birth	
Home address	
Parent/carer name and contact number	
Year group	
School	
UPN:	
ULN:	
UCI:	
Pupil Premium	Y N
Ethnicity	
Eligible to FSM	Y N
First Language	
Home Language	
Religion	
Country of Birth	
Nationality	
Named school contact Telephone E-mail	
Current attendance	%
Is the pupil attending	Full time / Part time
If part-time detail arrangements	

<p>Is the pupil fully accessing mainstream classes</p> <p>If not, please give details of their current provision</p>	<p>Yes / No</p>
<p>Does the pupil have an EHCP/Statement of SEN?</p> <p>If Yes, how much high needs funding are they allocated per year?</p>	<p>Yes / No</p>
<p>Reason for referral (please highlight)</p>	<p>Medical / Social, emotional, mental health</p>
<p>Brief details of pupil`s condition and their needs</p>	
<p>Professional supporting the referral (please highlight)</p>	<p>Medical: GP / Consultant</p> <p>SEMH: CAMHS/Shield/Educational Psychologist/Other (please specify)</p>
<p>Brief details of strategies used by school to support the pupil</p>	
<p>Name of person making the referral and their role</p>	

Contact number and e-mail of the person making the referral	
Date of referral	

Once the form is complete please e-mail (password protected) to Amanda Ford:
aford2@whiteheath.org

Referral decision

N.B The referral will be considered within 5 working days and the form will be e-mailed back to the named school contact (password protected).

Referral accepted provisionally following the outcome of the meeting	<ul style="list-style-type: none"> • Please contact the pastoral team from Whiteheath to organise a meeting to be held at Whiteheath and invite the parents/carers, the pupil, a representative from the mainstream school, and any other professionals who currently work with the pupil to discuss the suitability of a place at Whiteheath. (N.B. Any professionals who cannot attend are asked to provide an up to date report) • We currently do not have any spaces available, we will add the pupil to our waiting list.
Reasons for non-acceptance	
Name	L. Yates (Headteacher)
Date	

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